Checklist for TB Video Enhanced Therapy (VET) Participation

□ Assure that client meets the VET criteria (see VDH “Guidelines for Using Video Enhanced Therapy”). Consult with a nurse consultant at the TB and Newcomer Health Program central office for situations where an exception to the guidelines might be indicated.

□ Discuss VET with the client and assure that they have the necessary equipment and are interested in VET.

 Necessary equipment for the client includes any one of the following: computer with microphone and camera

 and Google Chrome or Firefox browser, I-Phone, Android or Windows *phone*.

□ Obtain treating physician approval for VET vs. DOT

□ Complete the Participant Agreement with the client. File in client record.

□ Determine who will routinely perform VET with the client. This person must speak the same language as the

 client or have a translator participate during the session who does. Once the regular VET provider is determined, have the following information available for a call to Division of TB and Newcomer Health:

* Name of provider
* Chosen “alias” the provider will use
* Email of provider
* Phone number for provider

□ Contact the TB and Newcomer Health Program central office (804-864-7906) for enrollment of provider in the

 program. “Back up” providers will be approved as the need arises. Individual clients no longer need to be enrolled, however, if a discussion is needed about client eligibility for VET please call.

□ The TB Program will issue an invitation email.

□ Depending on type of mobile device available at the local health department, the person planning to be the regular DOT provider does one of the following:

1) I-Phone - downloads the Doxy.me app from ITunes and signs into the website <https://virginia.doxy.me>, click “Provider Login” in the upper right corner, and log in using your VDH email and the password “changeme”. Please change the password.

2) Android - download Google Chrome to access the website.

3) Windows phone - download Google Chrome to access the website.

 If a privately owned device is to be used it must have a password protected screen. Due to security concerns

 this is the least preferred option. Additionally, a desktop computer may not be used by the provider for

 observation, also because of VDH security concerns.

□ Reply to the invitation by responding to the invitation email on the smart phone. Go to the website <https://virginia.doxy.me>, and click “Provider Login” in the upper right corner. Log in using your VDH email and the password “changeme”. Go to “account settings” and change the password.

□ See the “VDH Guidelines for Using Video Enhanced Therapy” for information on training the client in application use and procedure for calls.